



Southwestern Minnesota Opportunity Council, Inc.

1106 3rd Avenue
P.O. Box 787
Worthington, MN 56187

Telephone: 507-376-4195
Fax: 507-376-3636
TTY: 507-372-7279

— " *Strengthening our communities through opportunities and service* " —

Request for Proposal for Lawn Services

Southwestern MN Opportunity Council, Inc (SMOC), is seeking proposals from qualified lawn care professionals to perform lawn care and landscaping maintenance of SMOC Head Start properties. SMOC is a private nonprofit organization with a 501(c)3 tax-exempt status serving 4 counties of southwestern MN.

The Head Start facilities of SMOC are located at 1077 Pleasant Avenue and 713 10th Street, both in Worthington.

Written proposals should be submitted **no later than 4:30 on April 30th**, and can be mailed or dropped off at 1106 3rd Avenue, Worthington, MN 56187 or emailed to dgoedtke@smoc.us.

Submittals:

1. Business Criteria
 - a. Capabilities
 - b. Experience and references
2. Pricing Quote
3. List of Equipment
4. Statement of Insurance Coverage (be prepared to provide proof)

Scope of Work:

A. **Mowing:** Contractor shall mow the grass every seven (7) days, or as weather permits, to maintain an appropriate even height for the type of grass and season to ensure a well-manicured and healthy appearance. Mowing outside of the normal operating season shall only be conducted if necessary to maintain a well-manicured appearance.

B. **Edging:** Contractor shall edge all tree rings, plant beds, buildings, sidewalks, fences, driveways, parking lots, playground boxes and other surfaced areas bordered by grass with each mow.

C. **Trimming:** Contractor shall trim weeds and/or grass around all signs, posts, fences, and any other obstructions to maintain a well-manicured appearance.

D. **Leaf Removal:** Contractor shall remove leaves during the fall and winter until trees have dropped all foliage. Leaves shall be removed from the property and discarded in an offsite landfill.



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E. Debris: The Contractor shall remove all debris associated with the lawn maintenance during each visit. Clippings shall not be swept, blown, or otherwise disposed of in sewer drains or in any violation of city code.

F. OPTIONAL: Maintenance of landscaping - weed pulling & clearing, trimming of plants, etc.

Damages:

Provider will be held liable for damages to SMOC property that is damaged during lawn care. Charges will be assessed for any items not repaired.

Payment:

Provider will submit detailed invoices to SMOC including dates, times and locations of lawn care. SMOC will make payment within 15 days upon receipt of an invoice.

Locations:

1077 Pleasant Avenue, Worthington MN
713 10th Street, Worthington MN

Length of Service:

Beginning April 2024 through October 2024. May renew services as mutually agreed.